

**StratML Committee
Draft Meeting Minutes**

April 2, 2009

1. Welcome and Introductions

The April 2, 2009 meeting of the StratML committee was called to order at 9:15 a.m. by the chair Owen Ambur. Those participating in the meeting included:

Owen Ambur, Chair
Adam Schwartz
Sylvia Webb
Allyson Ugarte
Betsy Fanning

2. Approval of Agenda, April 2, 2009

The draft meeting agenda for the April 2, 2009 meeting (StratML 2009-009) was approved with the amendment of the deletion of the Overview of StratML. (Schwartz/Ugarte)

3. Approval of Draft Meeting Minutes, February 24, 2009

The draft meeting minutes for the February 24, 2009 meeting (StratML 2009-006) were approved as amended. (Schwartz/Ugarte) The amendments included changing 'created' in section 4, line 5 to "...was in the process of creating..." In section 5, 4th paragraph, changing Sylvia Webb to Allyson Ugarte in two places and in the second paragraph, 4th line modifying the sentence to read, "The committee agreed to make the stakeholder role an attribute and..."

4. Review of Action Items

The committee reviewed the action items list. The attached Action Items list reflects the status discussions that took place.

The committee reviewed the ballot results from the committee ballot to approve StratML Part 1. All votes were affirmative with an editorial comment to substitute a figure in the standard with the latest version of the figure. One comment received from Ron Reck as follows was discussed:

My comments are as follows: I am not satisfied with some of the decisions that were made in the formulation of this standard. Neither, am I sure the process that is used to come to a consensus on varying approaches. Previous standards efforts I have participated with involved meticulous detailing of pros & cons of different orientations or approaches and member's votes decided the

outcome. If that process was used in the formulation of this standard I am not aware of it. That being said I believe the articulated approach is workable but should have addressed deficits in this draft that were not. I believe dealing with complexity is the duty of the authors and avoiding "tough stuff" only weakens the standard and forces adopters to make less informed decisions.

The committee followed the AIIM Procedures which are available on the AIIM website. These procedures required discussion of the various elements included in the schema and a consensus vote which takes place simultaneously to the approval by the AIIM Standards Board and the ANSI Federation. Any comments received from these votes will be provided to the committee for discussion and resolution. AIIM Staff will send a note to Ron Reck with this information and allowing him the opportunity to appeal the committee decision.

The committee emphasized the need to have a liaison with the W3C Semantic Web Group as well as with OASIS. AIIM is working on both of those liaisons.

5. Discussion of elements for Part 2: Performance Plans and Reports

The committee reviewed the latest version of the graphic drafted by Adam Schwartz and felt is much clearer and simplified the schema.

Sylvia Webb contacted the chair of the NIST Units ML committee regarding use of the standard and to obtain answers to questions raised by the committee.

The committee reviewed the types and groups in the schema.

The committee agreed the administrative metadata in the performance plan should be the same as that in the StratML Core. On page 2 of StratML Part 2, the blue and purple boxes are depicted as a serial process when they should be a parallel activity. The graphic will need to be amended to reflect the parallel process.

6. Next Steps

The committee should review the schema and definitions and make modifications as necessary. After this is complete, part 2 of the standard will be drafted.

The next meeting of the StratML committee will be on April 14, 2009 at 11:00 a.m. Eastern.

7. Adjournment

The StratML April 2, 2009 meeting was adjourned at 10:50 p.m. (Webb/Ugarte)