

**PDF/UA (Universal Accessibility) Working Group
Draft Meeting Agenda**

**February 14, 2006
2:00 P.M. – 4:00 P.M. EST**

**AIIM Headquarters
1100 Wayne Avenue, Suite 1100
Silver Spring, MD 20910
<http://www.aiim.org>**

Conference Call Information
International Dial-in: +1-303-928-2600
U.S. Dial-in: 1-888-742-8686
Conference ID: 7083945

Tuesday, February 14, 2006

2:00 –	Roll Call	Johnson
2:05		
2:05 –	Approval of Agenda, February 14, 2006	PDF-UA
2:06		2006-104
2:06 –	Approval of Minutes, January 30, 2006	PDF-UA
2:10		2006-103
2:10 –	Report on previous meetings Action Items	Johnson
2:15		
2:15 –	Discuss Loretta & Neil's 2/14 submission	
2:30		
2:30 –	Continue Tables discussion per other	
3:00	submissions, if any.	
3:00 –	Develop and document tentative conclusions,	
3:15	outline remaining areas to be addressed withi	
	Tables	
3:15 –	Address other issues within Tables, or else	
3:30	outline issues, if any, for Lists	
3:45 –	Create and assign new action items specific	
3:55	to the conclusions developed	
3:55 –	Wrap up and schedule next meeting	Johnson
4:00		