

**PDF/UA (Universal Accessibility) Working Group
Draft Meeting Agenda**

**October 28, 2005
2:00 P.M. – 4:00 P.M. EST**

**AIIM Headquarters
1100 Wayne Avenue, Suite 1100
Silver Spring, MD 20910
<http://www.aiim.org>**

**Conference Call Information
Dial: 641-985-1010
Conference ID: 326-077-483**

GoToMeeting Information
<https://www.gotomeeting.com/join/326077483>
Meeting Password: pdfua
Meeting ID: 326-077-483

Friday, October 28, 2005

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| 2:00 – 2:05 | Introductions | Johnson |
| 2:05 – 2:10 | Approval of Agenda, October 28, 2005 | PDF-UA 2005-008 |
| 2:10 – 2:15 | Approval of Minutes, October 3-4, 2005 | PDF-UA 2005-007 |
| 2:15 – 2:30 | Report on actions previously assigned: Pending assignments | |
| 2:30 – 3:15 | Report on actions previously assigned: Completed assignments | |
| 3:15 – 3:30 | Review document structure and address questions/concerns related to document editing, assignment authoring and other issues | |
| 3:30 – 3:50 | Create new assignments and/or expand on original assignments | |
| 3:50 – 4:00 | Wrap up and schedule next meeting | |