

**PDF-Access Working Group
Draft Meeting Agenda**

**January 11, 2005
1:00 P.M. – 5:00 P.M., EST**

**January 12, 2005
9:00 A.M. – 5:00 P.M., EST**

National Federation of the Blind, Headquarters

1800 Johnson Street
Baltimore, MD 21230

Directions to NFB at the following link: <http://www.nfb.org/directions.htm>

Conference Call Information

Dial: 888-742-8686 or 303-928-2600

Conference ID: 7083945

Tuesday, January 11, 2005

1:00 – 1:15	Introduction and Welcome	Pisocky/Hodges
1:15 – 2:00	Review of Standards Process - Participation - Listserv use	Fanning
2:00 – 3:00	Background Information - Accessibility - Committee	Pisocky/Hodges
3:00 – 4:30	Brainstorm Session - Establishing Business case and requirements	
4:30 -	Summary and Wrap-up for the day	

**January 12, 2005
9:00 A.M. – 5:00 P.M., EST**

Wednesday, January 12, 2005

9:00 – 9:30	Recap from January 11, 2005	Pisocky/Hodges
9:30 – 12:00	Business Requirements Breakout Sessions (<i>Three presentations</i>) - Refine the requirements - Identify the technical requirements	
12:00 – 2:00	Lunch – on your own	
2:00 – 3:00	Breakout group reports	
3:00 – 4:00	Wrap-up and Next steps - Next meeting – Assignments, if any	Pisocky/Hodges