

**PDF Healthcare Committee Meeting
Meeting Minutes**

May 4, 2009 REV

Call Logistics:

Monday May 4, 2009
2:00 PM EST 11:00 AM PST
Phone Conference - 1-888-7428686 1-303-928-2600
Conf ID# 5991077

Name	Email	Present
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Rick Benoit (Intel)	richard.d.benoit@intel.com	X
Edmond Billings (Voice of the Physician)	edmund@voiceofthephysician.com	----
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John Calder (Generator)	john@generatorllc.com	----
Nainil Chheda (eClinicalWorks)	nainil.c@eclinicalworks.com	----
Elizabeth Currier	elizabethc@medirexsys.com	EXCUSED
Ken P. Caskenette	kenc@medirexsys.com	X
Ed Chase (Standing in for Mel Warfel)		----
Betsy Fanning (AIIM)	bfanning@aiim.org	X
Adrian Gropper (MedCommons)	agropper@medcommons.net	
Juanita Hickman	juanitah@ascentpartners.biz	----
Jeff Egan	jeff.egan@christushealth.org	
John Odden	John.odden@gmail.com	X
Diana Helander (Adobe)	Helander@adobe.com	X
Bryan Hobbs (Intel)	bryan.hobbs@intel.com	----
Beth Hurter (CapMed)	bhurter@capmed.com	
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Bill Walton	Bill.walton@yourtimematters.com	----
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Terry Zagar (Northrop Grumman)	terry.zagar@ngc.com	
Alan Zuckerman	aez@georgetown.edu	

Introductions – All

Roll Call – All

Agenda Approval – All

Minutes Approval – All

Announcements – All

Old Business:

- Technical Subcommittee Discussion/Status – All/Anatole/Steve
- Marketing Subcommittee Discussion – Deborah Kohn
- ASTM E31 Update – David Kibbe/Steve Waldren
- Nomenclature Update - Shelly Myers

New Business

- Use Cases Discussion
- Demonstration Guide Discussion

Summary

Adjournment

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Meeting Minutes and Agenda:

Rick Benoit called the May 4, 2009 meeting to order at 2:06 p.m. Eastern. The roll call of the meeting participants is reflected above. The agenda for the May 4, 2009 meeting was approved as presented. (Kohn/Helander) The meeting minutes for the April 20, 2009 meeting were approved with the correction of the spelling error of 'form' to 'from'. (Odden/Matveief)

Announcements:

Rick Benoit announced that his role on the committee will be changing as we move forward due to decisions made at Intel. The committee began discussions of the committee's future. AIIM recommended that the chairs of the committee and the subcommittees meet via conference call to work on the committee's future and report back to the full committee.

Old Business:

- Technical Subcommittee Discussion – Anatole Matveief/Steve Waldren

Anatole reported that the Technical Subcommittee had discussions around the IPA and what was happening with the exchanged information. The subcommittee discussed using the IPA as another potential test run for PDF Healthcare. Rob Warfel is drafting a white paper on the use of PDF Healthcare and the CCD which will be reviewed by the subcommittee. A revised outline for the white paper also will be drafted for the subcommittee to review.

- Marketing Subcommittee Discussion – Deborah Kohn

Deborah reported that she has been blogging about PDF Healthcare on several popular healthcare information technology blogs, such as HISTalk (<http://histalk2.com/>) and Dr. Halamka's blog (<http://geekdoctor.blogspot.com/>).

The Marketing Subcommittee met last week to discuss the follow-up from the HIMSS event. AIIM was reminded to include a link to the press release about the HIMSS demonstration on the AIIM PDF Healthcare page.

In addition, the Marketing Subcommittee is surveying those who purchased the Best Practices Guide from AIIM to learn how the Best Practices Guide is being received and used in the industry. A reminder will be sent to the survey recipients who have not responded to the survey which can be left open and as additional purchases of the Best Practice Guide take place the link to the survey can be sent to recipients on a quarterly basis so that we can continue to gather information about the document. Adobe is continuing to examine how to best survey their purchasers of the BPG.

Deborah requested a status on the webinar plans from AIIM and possibly, Adobe. Deborah provided a proposal to AIIM for both a technical and overview webinar.

Tom Lang drafted a letter so that the PDF Healthcare Committee can attempt to contact government individuals about PDF Healthcare. Tom is resending the letter to Deborah in its native format for review by the Marketing Subcommittee.

The Marketing Subcommittee has a lot to do with the recent blogging and follow-up events from HIMSS. Deborah requested committee members respond to the HISTalk blog, as it is important to let the industry know what PDF Healthcare is.

- ASTM E31 Update - CCR Symposium & Nomenclature Discussion - David Kibbe/Steve Waldren

New Business

No update was provided.

- Nomenclature Update – Shelley Myers

No update was provided.

New Business

- Use Case Discussion

The committee discussed resurrecting the list of case studies from past meetings and continuing to work at collecting use cases. The committee will need to reach out to more institutions to obtain additional use cases which will be useful for promoting PDF Healthcare.

- Demonstration Guide

The committee discussed re-initiating the Demonstration Guide effort. The document had been all but completed. AIIM will circulate the draft to the committee for review and approval.

Summary

– Committee members who need to update their participation levels or have ideas for the committee/subcommittee should send them to Betsy Fanning.

Next Meeting:

The next meeting for the PDF Healthcare committee will be on May 18, 2009 at 2 p.m. Eastern. Committee members were reminded that if they have agenda items for discussion at the meeting, they should send them to Betsy, Rick, or Diana.

Rick Benoit adjourned the meeting at 3:00 p.m. Eastern time.

Summary and Next Steps:

**High Level Milestones & Timelines Remaining
Outstanding Tasks**

