

**PDF Healthcare Committee Meeting
Meeting Minutes**

February 23, 2009

Call Logistics:

Monday February 23, 2009
2:00 PM EST 11:00 AM PST
Phone Conference - 1-888-7428686 1-303-928-2600
Conf ID# 5991077

Name	Email	Present
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Elizabeth Currier	elizabethc@medirexsys.com	
Ken P. Caskenette	kenc@medirexsys.com	X
Ed Chase (Standing in for Mel Warfel)		----
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John Odden	John.odden@gmail.com	X
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Terry Zagar (Northrop Grumman)	terry.zagar@ngc.com	
Alan Zuckerman	aez@georgetown.edu	

Introductions – All

Roll Call – All

Agenda Approval – All

Minutes Approval – All

Announcements – All

Old Business:

- Technical Subcommittee Discussion/Status – All/Anatole/Steve
- Marketing Subcommittee Discussion – Deborah Kohn
- ASTM E31 Update – David Kibbe/Steve Waldren
- Nomenclature Update - Shelly Myers

New Business

- Government Initiatives
- HIMSS April 2009 Attendance

Summary

Adjournment

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Meeting Minutes and Agenda:

Rick Benoit called the February 23, 2009 meeting to order at 2:05 p.m. Eastern. The roll call of the meeting participants is reflected above. The agenda for the February 23, 2009 meeting was approved as amended with the addition of a discussion on Government Initiatives and Attendance at HIMSS April 2009. (Odden/Kohn). The meeting minutes for the February 9, 2009 meeting were approved as presented. (Kohn/Caskenette)

Announcements:

Montie Wilson of Adobe introduced himself. Montie is the person responsible for Adobe's Acrobat product in North America.

The International conference call number was incorrect on the agenda. AIIM was requested to correct the number. The non-toll free number is 1-303-928-2600.

It was noted that HIMSS is providing a review of the Obama Administration stimulus package as a series of webinars that are free to members but have a charge associated with them for non-members of HIMSS.

Old Business:

- Technical Subcommittee Discussion – Anatole Matveief/Steve Waldren

Anatole reported that the Technical Subcommittee is focused on gathering CCD samples and is attempting to approximate the work completed on the CCR. Due to the complexity, the subcommittee decided to pick one less complex level to deal with. They want the form to be able to keep the development easier; they will allow edits to the demographic information, medications and allergies sections. The personal information section of the form is completed and the medication information section is nearing completion.

- Marketing Subcommittee Discussion – Deborah Kohn

Deborah reported that the Marketing Subcommittee had a very good meeting last week even though it was a Federal holiday. John Odden contacted the Hyatt Hotel Coffee Shop and HP. HP is happy to participate in the demonstration and provide the tools for printing the healthcare records via a new utility that will print PDF Healthcare records. The Hyatt Hotel Coffee Shop has reconfigured the seating area and will allow the committee to use its public area. Since there is no projection area, the committee will need to use handouts. HealthString, a PHR vendor, will provide refreshments for those attending the demonstration. John Odden, Ken Caskenette and Dr. Stasia Kahn will participate in the demonstration along with Chris Ross if he attends HIMSS. Lori Wood will contact HIMSS to find out what the committee can do about getting flyers into the conference registration materials. The demonstration will be on Monday. The committee plans to do 2 – 45 minute sessions that will be repeated.

Adobe is investigating how they can contact the 70 individuals who received the Best Practices Guide to determine if they liked the document and how PDF Healthcare is helping them. We will also ask these individuals what can be done to improve the Guide, if they want to participate on the committee and if they have a use case that we could include in the Implementation Guide.

AIIM is working on alternatives for conducting a webinar.

Deborah Kohn wrote an article and is receiving comments from those who attended the February 10 meeting. Anyone else who has comments is reminded to send them to Deborah.

The committee needs to decide on a "tag line" to get the message out for HIMSS and a method (e.g., flyers, press releases) to get the message out to the HIMSS attendees. Deborah Kohn will check with Lori Wood on ways to get PDF Healthcare visibility at HIMSS. If there is no progress on contacting Lori Wood, Deborah will let Rick Benoit know who will contact Lori. Deborah has asked committee members to send her recommendations for taglines to be used with the

HIMSS materials.

Shelley Myers reported that the data exchange project in Northern Illinois is recruiting patients for the project. Dr. Stasia Kahn is applying the PDF Healthcare as an attachment to the health record. Shortly, the project team will be able to extract the information from the CCR into HealthString.

- ASTM E31 Update - CCR Symposium & Nomenclature Discussion - David Kibbe/Steve Waldren
New Business

The ASTM E31 committee has engaged Microsoft and Google to recommend changes for part 2 of the CCR standard. The standard needs representation of qualified measures for clinical ambulatory services. An RFP for work in this area has been issued.

- Nomenclature Update – Shelley Myers

No major updates to report. A collaboration site is being created for those who want to work with Dr. Kahn on the nomenclature. PDF Healthcare committee members will shortly be receiving an invitation to participate.

- Discussion on data enabled forms and Minute Clinic

No status was available. This discussion item will be removed from future agendas.

New Business

- Attendance at HIMSS

The PDF Healthcare committee members who are planning to attend HIMSS include Tom Lang, Rick Benoit, Deborah Kohn, John Odden, Lori Wood, Shelley Myers and Ken Caskenette.

- Government Initiatives

Diana Helander asked if any of the committee members have taken the opportunity to review the recovery bill as it pertains to healthcare records. Diana recommended that representatives from the committee should meet with Robert Kolodner, MD (the current National Coordinator of HIT) to make him aware of PDF Healthcare.

The committee discussed if a subcommittee for government initiatives should be formed. After discussion, the committee punted Government Relations to the marketing sub-committee.

Summary

- Committee members who need to update their participation levels or have ideas for the committee/subcommittee should send them to Betsy Fanning.

Next Meeting:

The next meeting for the PDF Healthcare committee will be on March 9, 2009 at 2 p.m. Eastern. Committee members were reminded that if they have agenda items for discussion at the meeting, they should send them to Betsy, Rick, or Diana.

Rick Benoit adjourned the meeting at 3:10 p.m. Eastern time.

Summary and Next Steps:

High Level Milestones & Timelines Remaining

Outstanding Tasks
