

**PDF Healthcare Committee Meeting
Meeting Minutes**

February 9, 2009

Call Logistics:

Monday February 9, 2009
2:00 PM EST 11:00 AM PST
Phone Conference - 1-888-7428686 1-303-9282603
Conf ID# 5991077

Name	Email	Present
Will Abbott (CVS Pharmacy)	JWAbbott@cvs.com	
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Scott Barclay (CVS Pharmacy)	sabarclay@CVS.com	
Rick Benoit (Intel)	richard.d.benoit@intel.com	X
Edmond Billings (Voice of the Physician)	edmund@voiceofthephysician.com	
John Calder (Generator)	john@generatorllc.com	
Nainil Chheda (eClinicalWorks)	nainil.c@eclinicalworks.com	
Elizabeth Currier	elizabethc@medirexsys.com	
Ken P. Caskenette	kenc@medirexsys.com	X
Ed Chase (Standing in for Mel Warfel)		
Betsy Fanning (AIIM)	bfanning@aiim.org	X
Adrian Gropper (MedCommons)	agropper@medcommons.net	
Juanita Hickman	juanitah@ascentpartners.biz	
Jeff Egan	jeff.egan@christushealth.org	
John Odden	John.odden@gmail.com	X
Diana Helander (Adobe)	Helander@adobe.com	X
Bryan Hobbs (Intel)	bryan.hobbs@intel.com	
Beth Hurter (CapMed)	bhurter@capmed.com	
Cari Jansen (SureScripts)	listmail@carijansen.com	
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Tom Lang	Tom.lang@mach2solutions.net	X
David Luce (Schering-Plough)	david.luce@spcorp.com	
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Shelley Myers (Health String)	Shelley.myers@healthstring.com	X
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Melonie Warfel (Adobe)	mel@adobe.com	EXCUSED
Lory Wood (Good Health Network)	Wood@ghnet.us	X
Terry Zagar (Northrop Grumman)	terry.zagar@ngc.com	
Alan Zuckerman	aez@georgetown.edu	

Introductions – All

Roll Call – All

Agenda Approval – All

Minutes Approval – All

Announcements – All

Old Business:

- Technical Subcommittee Discussion/Status – All/Anatole/Steve
- Marketing Subcommittee Discussion – Deborah Kohn
- ASTM E31 Update – David Kibbe/Steve Waldren
- Discussion on data enabled forms and Minute Clinic
- Nomenclature Update – Shelly Myers

New Business

- Report on TEPR Conference

Summary

Adjournment

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Meeting Minutes and Agenda:

Rick Benoit called the February 9, 2009 meeting to order at 2:05 p.m. Eastern. The roll call of the meeting participants is reflected above. The agenda for the February 9, 2009 meeting was approved as presented. (Helander/Odden) It was requested that future agendas not include 'Discussion on data enabled forms and Minute Clinic'. The meeting minutes for the January 26, 2009 meeting were approved as presented. (Odden/Kohn)

The member lists may need to be reviewed to identify core members of which there are approximately 9 or 10.

Announcements:

No announcements were shared with the committee.

Old Business:

- Technical Subcommittee Discussion – Anatole Matveief/Steve Waldren

Anatole reported that the subcommittee held two meetings last week, Monday and Thursday. During these meetings, they discussed the issue Rob Warfel has encountered with the form. Creating an editable list of medications is more complex than originally anticipated as there are numerous codes that would need the use of web services to update the list. The subcommittee decided to leave the medications section of the form as read only. They also decided to select a specific CCD format and do it as read only. The subcommittee anticipates having a prototype of the form for the committee to review at the next meeting.

- Marketing Subcommittee Discussion – Deborah Kohn

Deborah reported that the Marketing Subcommittee met last week with lower attendance for the second time. The lower attendance may be due to the fact that the announcement and agenda for the meeting was distributed via the listserv and not as a Microsoft Outlook recurring meeting. AIIM has issued the meeting as a recurring Outlook schedule item.

Deborah has emailed subcommittee members to assess their level of involvement. As a result of this exercise, several members have requested to be removed from the subcommittee and the committee.

It is possible that the efforts of the Marketing Subcommittee may not be right at this time. Instead, perhaps the subcommittee should wait for the Technical Subcommittee to complete their tasks and then launch activities.

Diana Helander pointed out that the Marketing Subcommittee should be setting the stage for the release of use cases.

Given the current state of the economy, the Marketing Subcommittee will focus on lower cost items such as updating the FAQ and Overview PPT as well as posting use cases on the AIIM web site. Deborah Kohn is writing an article which she will submit for possible publication in a trade magazine. Deborah will share the draft article with those from the committee who are on this call.

The Marketing Subcommittee discussed conducting a technical and general webinar. AIIM is looking at alternatives.

The Marketing Subcommittee will review areas that the Technical Subcommittee is working on and identify where it can help to promote the work. Recommendations from the Marketing Subcommittee will be shared with the parent committee at a future meeting.

Diana Helander will find out what can be done with the 70 recipients of the Best Practices Guide that Adobe distributed. AIIM will also investigate the potential of contacting the individuals who purchased the Best Practices Guide.

Tom Lang volunteered to work on the Marketing Subcommittee and will be added to the listserv.

Potential Event at HIMSS:

John Odden is continuing to work on an event for HIMSS in Chicago in April. John will develop a framework for the event and send it to the Marketing Subcommittee for review and comment.

Ken Caskenette noted that there is activity in the area of electronic health records that is occurring in Canada. He also has a support person who is available to help.

Lory Wood volunteered to work with the appropriate HIMSS individuals to identify what the committee can do at the HIMSS event to promote the event, including a flyer in the program materials, flyer at all the PHR sessions, etc.

Shelley Myers reported that the data exchange project in Northern Illinois received approval from the Internal Review Board (IRB) through Northwestern. This project will be moving forward and begin recruiting 20-30 patients to exchange PDF Healthcare records. The preliminary results may be able to be shared at HIMSS.

Rick Benoit and Shelley Myers will discuss if HealthString will be conducting any activities at HIMSS. A white paper will be published in the HIMSS' Journal of Health Information Management as the introductory matter to a future conference session and will include a link to an eBook.

Rick Benoit discussed the potential of adding a flyer or other document to the materials at HIMSS and, with Lory, will check into the potential of being able to do that.

John Odden will contact the Hyatt about using their coffee shop on the walkway to the McCormick Place as a location for an informal informational session on PDF Healthcare. Ken Caskenette will assist John Odden and will be attending HIMSS.

[- ASTM E31 Update - CCR Symposium & Nomenclature Discussion - David Kibbe/Steve Waldren](#)
New Business

No status was available.

[- Nomenclature Update – Shelley Myers](#)
No status was available.

[- Discussion on data enabled forms and Minute Clinic](#)

No status was available. This discussion item will be removed from future agendas.

[New Business – Report on TEPR](#)

Of those who attended TEPR, no one was in attendance on the conference call.

[Summary](#)

– Committee members who need to update their participation levels or have ideas for the committee/subcommittee should send them to Betsy Fanning.

[Next Meeting:](#)

The next meeting for the PDF Healthcare committee will be on February 23, 2009 at 2 p.m. Eastern. Committee members were reminded that if they have agenda items for discussion at the meeting, they should send them to Betsy, Rick, or Diana.

Rick Benoit adjourned the meeting at 3:00 p.m. Eastern time.

Summary and Next Steps:
High Level Milestones & Timelines Remaining
Outstanding Tasks
