

**PDF Healthcare Core Team Meeting****Meeting Minutes***John Colang***March 5th, 2007**

## Call Logistics:

Monday March 5, 2007

2:00 PM EST 11:00 AM PST

Phone Conference - 1-888-7428686 1-303-9282603

Conf ID# 5991077

## Introductions and Welcome – Rick Benoit

Roll Call – John Colang

Agenda Review and Approval - All

Meeting Minutes Approval - All

Ballot Distribution, Comments and Response – Rick Benoit/Betsy Fanning/John Colang

Committee Reports

o Technical – John Colang

o Authoring – John Colang

o Security and Privacy – John Calder

o Marketing – Rick Benoit

Old Business

o TEPR Conference Presence – Rick Benoit/David Kibbe/Mel Warfel

o Implementation Guide – John Colang

o HL7 Collaboration Efforts – Rick Benoit/Mel Warfel

New Business

o HIMSS Conference Review

Summary and Next Steps

Monday March 5, 2007

**Meeting Minutes****March 5th, 2007****Committee Chairs:**

Technical Team John Colang/Steve Waldron

PM Group Rick Benoit/Betsy Fanning/Mel Warfel

Security Team John Calder

Marketing Team Rick Benoit/David Kibbe

Authoring Team John Colang

**Attendees:**

Name	Email	Present	Name Change Vote
Ari Alpert (Mass Medical)	<a href="mailto:aalpert@mms.org">aalpert@mms.org</a>	Present	Y
Dr. Ashwani Dhar (Next Gen)	<a href="mailto:adhar@nextgen.com">adhar@nextgen.com</a>	Present	Y
Rick Benoit (Intel)	<a href="mailto:richard.d.benoit@intel.com">richard.d.benoit@intel.com</a>	Present	
Edmond Billings (Voice of the Physician)	<a href="mailto:edmund@voiceofthephysician.com">edmund@voiceofthephysician.com</a>	Present	Y
John Calder (Generator)	<a href="mailto:john@generatorllc.com">john@generatorllc.com</a>	Present	Y
Ed Chase (Adobe)	<a href="mailto:echase@adobe.com">echase@adobe.com</a>		
Nainil Chheda (eClinicalWorks)	<a href="mailto:nainil.c@eclinicalworks.com">nainil.c@eclinicalworks.com</a>		
John Colang (Intel)	<a href="mailto:john.e.colang@intel.com">john.e.colang@intel.com</a>	Present	
Ken P. Caskenette	<a href="mailto:kenc@medirexsys.com">kenc@medirexsys.com</a>	Present	Y
Ebony Dowtin (AIIM)	<a href="mailto:edowtin@aaim.org">edowtin@aaim.org</a>	Present	
Tom Eberle (Intel)	<a href="mailto:thomas.m.eberle@intel.com">thomas.m.eberle@intel.com</a>	Present	Y
Betsy Fanning (AIIM)	<a href="mailto:bfanning@aaim.org">bfanning@aaim.org</a>	Present	
Adrian Gropper (MedCommons)	<a href="mailto:agropper@medcommons.net">agropper@medcommons.net</a>	Present	Y
Juanita Hickman	<a href="mailto:juanitah@ascentpartners.biz">juanitah@ascentpartners.biz</a>		
Bryan Hobbs (Intel)	<a href="mailto:bryan.hobbs@intel.com">bryan.hobbs@intel.com</a>		
Beth Hurter (CapMed)	<a href="mailto:bhurter@capmed.com">bhurter@capmed.com</a>	Present	
Cari Jansen (SureScripts)	<a href="mailto:listmail@carijansen.com">listmail@carijansen.com</a>		
Aditi Jariwala (SureScripts)	<a href="mailto:Aditi.Jariwala@surescripts.com">Aditi.Jariwala@surescripts.com</a>		
David Kibbe (AAFP)	<a href="mailto:kibbedavid@mac.com">kibbedavid@mac.com</a>	Present	Y
Deborah Kohn (Dak Systems Consulting)	<a href="mailto:dkohn@daksystcons.com">dkohn@daksystcons.com</a>	Present	Abstain
Jim Kragh (Good Health Network)	<a href="mailto:Kragh@ghnet.us">Kragh@ghnet.us</a>	Present	Y
Mike Komadina (epocrates)	<a href="mailto:mkomadina@epocrates.com">mkomadina@epocrates.com</a>		
David Luce (Schering-Plough)	<a href="mailto:david.luce@spcorp.com">david.luce@spcorp.com</a>		
Anatole Matveief (Adobe)	<a href="mailto:amatveie@adobe.com">amatveie@adobe.com</a>	Present	
Jeff Morrill (PointnClick)	<a href="mailto:Jmorrill@pointnclick.com">Jmorrill@pointnclick.com</a>		
Joseph Schneider (AAP)	<a href="mailto:drjoes@pol.net">drjoes@pol.net</a>		
Dana Stone (Merck)	<a href="mailto:dana_stone@merck.com">dana_stone@merck.com</a>	Present	Y
Dr. Tom Sullivan (Mass Medical Society)	<a href="mailto:Sullivan@massmed.org">Sullivan@massmed.org</a>		
David Tan (PointNClick)	<a href="mailto:dt@pointnclick.com">dt@pointnclick.com</a>	Present	Y
Mike Toomey (MEDecisions)	<a href="mailto:michael.toomey@medecision.com">michael.toomey@medecision.com</a>		
Steve Waldren (AAFP)	<a href="mailto:swaldren@aafp.org">swaldren@aafp.org</a>		
Bill Walton	<a href="mailto:bill.walton@charter.net">bill.walton@charter.net</a>	Present	Y
Melonie Warfel (Adobe)	<a href="mailto:mel@adobe.com">mel@adobe.com</a>	Present	Y
Lory Wood (Good Health Network)	<a href="mailto:Wood@ghnet.us">Wood@ghnet.us</a>	Present	Y
Terry Zagar (Northrop Grumman)	<a href="mailto:terry.zagar@ngc.com">terry.zagar@ngc.com</a>	Present	Y
<b>New Members this Meeting</b>			
Scott Barclay and Will Abbott (CVS Pharmacy)	<a href="mailto:sabarclay@CVS.com">sabarclay@CVS.com</a>	Present	

**Meeting Minutes and Agenda:** David Kibbe moved to approve the agenda. Ken Caskenette seconded the motion Agenda approved. Deborah Kohn moved to approve the minutes. Jim Kragh second. Minutes approved. Dr. tom Eberle from Intel needs to be added to last month's attendance. (He was inadvertently missed).

**Ballot Distribution:** Document was approved by vote (Best Practices Guide) and is now ready to go to the AIIM and

ASTM boards for final approval and balloting. Any changes to the guide must be discussed and approved by core team vote.

**Proposed Changes to BPG:** Melonie Warfel spoke about her concerns regarding the name PDF/H as it related to healthcare. Confusion is centered on the misconception that PDF/H could be a new file format, which it is not. Adobe approved the document with comments and asked if we could strike the name of PDF/H and move to PDF for Healthcare. Betsy Fanning from AIIM stated that the core team could vote on the name change and it could occur and it were approved and noted in the minutes, we could replace PDF/H with PDF for Healthcare. Dr. David Kibbe mentioned that he does not see the confusion in the industry. Anatole Matveief from Adobe clarified that there are significant meanings and software applications assigned to file format naming conventions. Dr. Ashwani Dahr mentioned that using PDF for Healthcare may confuse others or may not attract as much attention from the desired audience. Bill Walton and Edmond Billings commented that the general consumer/patient probably won't be confused by the name. Deborah Kohn suggested use of *Use of PDF in Healthcare*. John Calder suggested that someday there may very well be a PDF/H standard. The core team debated the pros and cons of this issue. Deborah Kohn pointed out that since we have not published the name PDF/H this would be the time to make a name change. Rick Benoit asked if the term PDF/H caused any heartburn for AIIM. Betsy Fanning responded that no, it had not caused a problem. The core team talked about *PDF Healthcare*. A vote was taken to switch from **PDF/H** to *PDF Healthcare*. Resolution approved by Core Team roll call vote. (See vote results above in roll call section.

Rick Benoit asked if anyone was opposed to removing Part V of the document. Core Team approved the removal of the document section.

Rick Benoit asked about including the CD as a device as outline in the table distributed by John Colang. There was no recommendation given to its use either way. Bill Walton stated he thought it should be included in the document. John Calder stated that the pros and cons section should address the issues he brought up. (in the pros and cons) CD Device discussion was approved for inclusion.

**Technical Sub-Committee Report out:** Working on the IG. Waiting for content from sub-team.

**Security and Privacy:** John Calder stated that the next meeting will be predicated on the next version of the IG.

**Marketing Committee:** Rick Benoit mentioned that Intel will provide sponsorship money for TEPR which includes two PDF Healthcare sessions in the Standards and Interoperability track.

**TEPR Conference Update:** Adobe has secured a booth for TEPR, they will promote PDF Healthcare in their booth activities.

**Summary and Next Steps:** John Colang will summarize the approved changes and send them back to AIIM. Betsy Fanning will forward to ASTM once the changes are made, they will then put it through their formal balloting process. Simultaneously it will be submitted to AIIM to the AIIM standards board to vote on the document. Both will be 30 day ballots. If both ballots from both organizations meet the approval requirements, it will be published.

[Here is some information regarding the TEPR workshop:](#)

The 23rd Annual TEPR - Towards the Electronic Patient Record -- Conference & Exhibition will take place May 19-23, 2007 in the Dallas Convention Center, Dallas, Texas. Dallas' slogan is "Live Large. Think Big," and planning is underway to make TEPR 2007 the biggest and best TEPR ever.

[Here is some information regarding the CCR workshop the day before the TEPR workshop:](#)

David Kibbe targeted the workshop for Sunday, May 20th from 8 to 4 pm, They are expecting up to 100 people. Entire day cost is \$395, participants will get a copy of all materials and the CCR standard.

<http://www.medrecinst.com/conference/tepr/index.asp>

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### High Level Milestones & Timelines Remaining Outstanding Tasks

Membership voting of the AIIM edited document		Done changes Accepted
Continue editing the Implementation Guide add new section to mention CDA		End of March
Submit final PDF Healthcare BPG to AIIM and ASTM for formal balloting		John Colang will send changes summary to Betsy Fanning.