

**PDF/Engineering
Conference Call Meeting
May 21, 2009**

1. Introductions and Welcome

The meeting was called to order by Ms. Jo Terri Wright at 1:05 p.m. Eastern. Those participating in the call included:

Ms. Diana Helander	Adobe Systems Inc.
Ms. Jo Terri Wright	Bentley Systems
Mr. Dennis Newman	PFS Corporation
Ms. Betsy Fanning	AIIM
Mr. Michael Kaplan	Mental Images
Mr. Stephen Levenson	U.S. District Courts
Mr. Carl Cargill	Adobe
Mr. Jim Arden	ITI
Mr. Gavin Bridgeman	TechSoft
Mr. Ron Fritz	TechSoft
Ms. Patricia Taylor Caldwell	
Mr. Stuart Galt	Boeing
Mr. Joe Schafer	Actify

The agenda for the PDF/Engineering, May 21, 2009 meeting (PDF-E 2009-006) was approved as presented. (Helander/Cargill)

The meeting minutes for the April 2, 2009 meeting (PDF-E 2009-005) were approved as presented. (Newman/Helander)

2. Review of the Hamburg Meeting

- Helander/Newman reviewed results of meeting which covered PRC first and PDF/E second. The resulting discussion of PRC focused on an overview of the format, discussion about representation, and an agreement to get the specification to Betsy by June 15th in order to initiate an ISO ballot on the working draft so that comments can be reviewed at the next international meeting in October in Orlando FL.
- Betsy hasn't yet received formal approval from China, Japan agreed to participate, German delegate has received formal approval (Germany needs to send official confirmation of this).
- Once ISO confirms, number will be generated and affixed to official correspondence/documents for PRC effort
- PRC specification being finalized by writing team for submission to AIIM by June 15th

- Comments to be reviewed prior to the Orlando meeting

With regard to the PDF/E discussion, issues discussed in Hamburg included requirements for long-term retention of technical documentation (action items below) and future of PDF subsets. The latter will be a discussion to be held with the TC and WG chairs, who will meet, discuss approaches and issue a position paper to be voted upon by all within working groups. AIIM's position is that either all PDF subsets go under the ISO 32000 umbrella as conformance levels of ISO 32000, or they remain separate subsets. There is also an ongoing discussion regarding viewer requirements for the subsets.

- PDF/A isn't moving forward fast enough for the dynamic nature of engineering documents, which require retention of non-2D elements (video, 3D)

- Agreed to pull in digital librarians and archivists at Steve Levenson's request (Susan Sullivan and Butch to be invited), along with representation from LOTAR: these requirements will start to be gathered now, and an initial set will be presented to the PDF/A working group in late June (23rd or 24th) which will include pointers to other initiatives for non-2D content retention, with additional requirements to be gathered/discussed in July by the PDF/E working group; additional outreach required to Steve Abrams (who has a project at Stanford covering this subject) and Chicago architecture initiative for preservation (Diana to do this)

Stuart Galt will be formally nominated as project leader for PRC once he provides final information to Betsy (within next week); the balloting for the project lead position will follow

We had a number of new participants and Dennis welcomed them to the group.

3. Other Business

Diana shared the following information about TC184 and STEP on lightweight visualization candidates.

- Received word that the chair of TC 184 SC4 has recommended the following candidates as lightweight visualization formats for STEP data: U3D, Collada, X3D, and JT
- This means that if TC 184 votes yes on all of these formats, U3D will be a lightweight visualization format for STEP data
- As U3D will be harmonized with PRC, it's likely that PRC will become a lightweight visualization format for STEP data at some point in the future

4. Wrap-up and Next steps

The committee agreed to identify high-level requirements via email by June 23 for long-term retention of engineering or dynamic electronic documents. A conference call in mid-July will be held to discuss the requirements and to form the US position on the PRC draft. The committee will meet again in September to form US positions on the comments from the other national bodies for discussion in Orlando.

Next meeting is July 23, at 1 p.m. Eastern to discuss the long-term retention requirements and form the US vote on the PRC draft.

The next International meeting will be held the week of October 19th in Orlando, FL.

5. Adjournment

The meeting was adjourned at 1:53 p.m. (Cargill/Bridgeman)