

**Draft Meeting Agenda  
PDF-Archive**

**Thurgood Marshall Building  
One Columbus Circle  
Washington, D.C.  
Conference Room: TBD**

**December 12, 2002  
10:00 a.m. – 5:00 p.m.  
December 13, 2002  
9:00 a.m. – 3:00 p.m.**

1. Introductions Levenson/Stone
2. Approval of Draft Agenda (PDF-A 2002-002)
3. Approval of Draft Meeting Minutes, October 3 & 4, 2002 (PDF-A 2002-001)
4. Reports and Review of Drafts of the Working Groups

Each working group chair will present the work the group accomplished since the October meeting and lead the discussion of the draft and technical issues. Each group will have approximately a half hour.

Rendering	M. Hughes
Metadata	J. Brinkema
Fonts	S. Abrams
Multimedia	L. Sharpe
Security	J. Brinkema
Intellectual Property	L. Sharpe
Embedded Files	L. Rosenthol
Unrecognized Data	J. Lucas
Hyperlinks	B. Fugitt
Annotations	L. Lorber
XML	J. Iobst
General File Format	M. Gavin
Logical Structure	J. Miller

5. Wrap-up and Next Steps Levenson/Stone
6. Adjournment