

Standards Committee Correspondence

Committee: AIIM C19 Terminology, John Breeden - Chair
Re: Meeting Invitation

Document No. C19/2005-003
John Breeden

Date: April 18, 2005

Phone: 804-786-0954

TO: AIIM C19 Committee Members

Email: John.Breeden@VDOT.Virginia.gov

Meeting Announcement: The AIIM C19 Terminology Committee will hold its next meeting on Wednesday, May 18, 2005 from 9:30 A.M. to 12:00 P.M. at the annual AIIM Conference and Exposition. The meeting will be held at the Philadelphia Convention Center, Philadelphia PA, Room 105A. Please verify plans to attend.

DRAFT AGENDA

**2005 AIIM Conference
Standards Week
May 18, 2005
9:00 A.M. – 12:00 P.M. (EST)**

**Pennsylvania Convention Center
Philadelphia, PA, USA
Room 105A**

**Conference Call Information
Dial: 888-742-8686 or 303-928-2600
Conference ID: 5991077**

1. Changes and Approval of Agenda (C19/2005-003)
2. C19 Annual Report (C19/2005-002)
3. New Business
 Revision of TR2-Document Management Terminology
4. Other Business
5. Next meeting of the Committee
6. Adjournment

Please indicate your plans to attend this meeting. Please reply via email (preferred), or mailing address: Email: John.Breeden@VDOT.Virginia.gov

John Breeden
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Richmond, VA 23219

NOTE: All documents have been distributed to the committee or are posted to the website.

<http://www.aiim.org/standards.asp?ID=24826>

Betsy will not be providing printed copies at the meeting. If you are short a document, please email me and I will send or post to the listserv. Thanks.