

Standards Correspondence – March 23, 2009

Committee(s): C10/Digital Image Quality and Preservation
Meeting Notes – Joint C10/DIQP Meeting

Document No. DIQP 2009-003
Date of Meeting: Tuesday March 4, 2008

Opening of Meeting – R. Breslawski

- Present: Robert Breslawski, Myron Chace, Gerard Cathaly, Bernard Fages, Mike VanDamme, John Glover, John Breeden, Charles Dollar, Herb White, Bruce Allen, Rick Laxman, Ted Ryan, Steven Markheim, Jack Reese.
- Approval of Agenda – Chase motion, Laxman second, unanimous.

C10 Agenda Items (1 hour)

- Review and approval of last years meeting notes (C10 2007- **002**, DIQP 2007-002)
- US TAG position on ISO CD 11506 – Long Term preservation of electronic data on COM and COLD.
 - C10 recommended approval as presented and input was provided to US TAG.
- C10 comments to form US positions:
 - ISO 14648-1, 2 Micrographics — Quality control of COM recorders that generate images using a single internal display system (affirmative on Part 1, affirmative with comment to revise on Part 2) – reaffirm as presented.
 - ISO 12036 Micrographics — Expungement, deletion, correction or amendment of records on microforms (affirmative with comment to revise.) – reaffirm as presented.
- Other business – C10 felt that the PRIA best practices document should be circulated for consideration.

DIQP Session

- Review and approval of last years meeting notes (DIQP 2007-002)
- Best Practices for Digital to Film Preservation – New Document from PRIA presented and discussed. Document has merit and should be circulated for review.
- Digital Storage – Developing A Digital Preservation Metric – Charles Dollar presented the development of the Delaware Digital Preservation (readiness) Project. The presentation focused on a 5 step roadmap to understanding if Delaware has the infrastructure, processes and performance metrics in place to be ready for full digital preservation. Please check with Charles Dollar directly for additional information as the powerpoint itself cannot be shared for business reasons.
- Digital Capture and Storage at Church of Latter Day Saints – Rick Laxman reviewed the digital preservation project underway at his organization. The Church of Latter Day Saints has been turning to digital capture of genealogy records and also looking to digitize the approximate 2.4 million rolls of film that are currently within their archive. Part of the capture process involves providing the record donor a copy of the digital images, a distributable digital copy and a preservation copy. As of the time of the meeting the donor copy was to be in tiff grayscale, distribution copy in jpeg format and the preservation copy in jpeg2000. Preservation copy would be stored on LTO tape for the time being. Migration remains a significant concern. An update on this project is expected at the AIIM conference in March of 2009.
- New items or other discussion topics – PRIA document only.
- Future meetings – AIIM Convention and Exposition, March, 2009