

Enterprise Governance Document (template)

Use this template as the beginning of your Enterprise 2.0 Governance Document, if you do not already have a template for Governance.

Statement of Purpose

Permitted/Supported Formats, Preferred Tools and General Guidelines

Standards (Brand, Repository, GUI)

Naming Conventions (Can be Cross-Referenced by Type)

Publishing Rules/Tagging

Available Templates

Content Ownership

Maintaining a Chain of Authorship and Liability

Content Classification and Search

Reference the Corporate Information Architecture
Governance

Taxonomy Overview (Insert a taxonomy model structure if Applicable)

Relationship to Folksonomy and Tagging?

Network Allocation/Rights and Privileges

Reference Corporate Information Architecture Governance
Visibility Requirements
Authentication
Personalize as Appropriate

Reporting/Measurement

Availability of Document and Content Management and Ownership

IT Department Contact

Business Contact

Employee Acknowledgement

Can Include a Signature Line

ready. aiim. learn.